

Kayz Days Childcare Fees – From September 2011

(All Fees based upon per child)

After School Club

Daily After School *Full Session till 6.00pm	£7.35 per day
Daily After School Half Session till 4.30pm	£4.50 per day
Weekly After School 5 x Full Sessions till 6.00pm	£35.50 per week
*Optional Extra - Light snacks provided	55 pence per sitting

Breakfast Club

Daily Breakfast Session 8.00am till 9.00am	£4.30 per day
Weekly Breakfast 5 x Sessions	£20.50 per week
Optional Extra - Toast & Cereals provided	55 pence per sitting

Term Time Combos

Combine Daily After School and Breakfast Club	£11.25 per day
Combine Weekly After School and Breakfast Club	£55.00 per week

Holiday Club

Daily Holiday Full Session 8.00am till 6.00pm	£22.00 per day
Daily Holiday Flexi 5 hour Session (Choose any 5 hours from 8.00am – 6.00pm)	£13.00 per day
Additional Hours	£3.50 per hour
Weekly Holiday 5 x Full Session 8.00am till 6.00pm	£105.00 per week
Optional Extras - Discounts do not apply to optional extras	
- Toast & Cereals provided	55 pence per sitting
- <u>HOT</u> lunch is provided	£1.50 per sitting
- Trips	Variable
Some trips may be chargeable although costs are kept to a minimum.	

Sibling 10% discount for additional children on all advertised costs.

NHS 5% discount for all NHS Staff on all advertised costs.

Monthly Payer Option 2% discount for all customers who agree to pay the annual cost on a monthly basis spread over 12 equal months, please ask for further information.

Pay as you Go Option Fixed fees of £9 per after school club session and £5 per breakfast session apply.

Please refer to our terms and conditions for further information relating to Kayz Days childcare fees.

Deposits/Retainer Fee

If you are wishing to secure a place for the first time, Kayz Days Childcare requires a **£20.00 deposit per child**. This will be deducted from your first invoice. If however your child does not attend for any reason that is deemed unsatisfactory, this shall not be refunded.

Require something different? Then please contact Tara on 07739 717650 to discuss your requirements now.

Monthly Payer Option If you wish to pay monthly, your annual cost will be calculated and payments will be worked out and spread over the course of 12 equal months. A **2% discount** will be applied to your annual bill and applied within the 12th payment only. If you terminate your agreement with Kayz Days within the 12 months you will forfeit the monthly payer discount and any payment differences from your start date and termination date will need to be paid in full.

Pay as you Go Option We operate a strict policy whereby we require you to issue Kayz Days Childcare 48 hours notice by recorded method/s i.e. text or e-mail prior to child/ren attendance and payment in full on arrival/collection. Place/s is/are not guaranteed until recorded confirmation/acceptance by text or e-mail of your request has been issued to you by Kayz Days. Once confirmation has been issued to you and your child/ren does not attend, payment in full is still required from you.

Services We shall endeavour to provide and arrange the necessary support to all customers who may require our service with assisting towards external enquires. However, it will be necessary to pass on any costs incurred to Kayz Days to you. Our service rates are as follows;

- Administration Hourly Rate is **£10.00** per hour
- *Copy Invoices are charged at **£5.00 each** up to a maximum of £35.00
**The company is unable to provide copy invoices before September 2011.*

Invoices Invoices will be dated and sent out during the 1st week of the term. Payment in full is required 10 days prior to end of term date showing on the invoice.

Any **late payment** will incur the following charges;

- Invoices under £100.00 will incur a late payment charge of **£20.00**.
- Invoices of £100.00 or over will incur a late payment charge of **£40.00**.

Non Payment If any late payments are not subsequently met, then Kayz Days will take appropriate action to recover any monies through a Debt Collection Agency and Legal routes. Any **additional costs** will be the responsibility of the debtor whilst recovering monies and will incur the following charges;

- Invoices under £100.00 will incur a non payment charge of **£40.00**.
- Invoices of £100.00 or over will incur a non payment charge of **£40.00 plus 20% of total invoice value**.

If you are experiencing difficulties in meeting your payments then please advise us and we shall discuss the possibility of arranging a **late payment plan** with you.

Late Arrangement "Unauthorised Drop Off" You are required to issue 48 hours notice of your childcare requirements to enable us to provide sufficient staffing levels and administrative arrangements including our child health and safety register. If you require Kayz Days Childcare services and fail to complete and provide a booking arrangement this is deemed as an "unauthorised drop off" and will incur a charge of **£2.50 per incident** for administrative duties.

Late Collection Late collection of any child/ren will incur a charge of **£10.00 per half-hour** for the extra staff time and administrative duties.

Sickness / Holidays & Occasional Days Off If you have any holidays which fall within term time the standard session rate will be charged. If your child is ill and cannot attend school we require notification as early as possible and full payment will be required.

Exception: Annual 2-week holiday (maximum 10 days) taken in school term time only require 4 weeks notice period in writing from you. On this basis, payment will not be required although if the correct notice is not given then the standard session rate will be charged.

General Notice If you no longer wish to attend Kayz Days or amend your agreed days/times on a permanent basis then **4 weeks notice period is required in writing from you**.